



Job Title: Social Emotional Support Specialist	Reports to: Brooke Medina
Department: Student & Family Services	Fair Labor Standards Act (FLSA): Exempt
Revision Date: May 2017	

POSITION OVERVIEW:

This position oversees the delivery of social emotional support to students and families enrolled at the school. Works closely with instructional teams, families and outside professionals to develop and ensure that appropriate interventions are in place.

ESSENTIAL DUTIES AND RESPONSABILITIES:

- First responder to intervene and problem-solve in classrooms (crisis de-escalation, coach and mentor instructional and therapeutic staff, support individual emotion regulation goals, assess and develop individualized behavior plans)
- Provide clinical leadership to teams through the modeling, direct teaching, coaching, and mentoring of the application of treatment/behavior plans
- Principal case manager on multidisciplinary team for children with complex developmental and medical needs and for families with complex psychosocial and emotional needs
- Responsible for creating and maintaining accurate data and records that are relevant to planning, implementation, and evaluation of mental health services in a school setting
- Link children and families to appropriate community referrals and resources
- Provide brief, solution-focused counseling to students, parents and families (1-3 sessions)
- Create and facilitate student and parent groups – both psycho-educational and social-emotional
- Attend and participate in school Collaborative Committee (CC) meetings to engage in collaborative problem-solving around appropriate school, classroom or student level interventions for referred students

EDUCATION / QUALIFICATIONS:

Master’s Degree in Social Work (LCSW preferred), Psychology, Counseling (LPC preferred) or a related field.

Experience or training in play therapy preferred but not required.

Knowledge of early childhood development, communication delays, grief, attachment, and learning differences.



TYPE OF EXPERIENCE AND NUMBER OF YEARS:

- Experience (3-5 years minimum) working with elementary-age children in a school setting with a focus on social, emotional, and behavioral supports
- Experience delivering Tier 2 & 3 social, emotional, and behavioral interventions

COMPETENCIES, SKILLS AND ABILITIES:

- Requires outstanding knowledge of child development, social, emotional and environmental conditioning, cultural diversity, psychopathology and family systems
- Requires knowledge of DSM-5 diagnostic criteria; an integrated understanding of language-based learning differences and disorders; chronic childhood medical conditions; and other neurological disorders
- Ability to develop supportive consultative relationships with classroom instructional teams
- Knowledge of best practices in Multi-Tiered Systems of Support to meet students' social and emotional needs
- Sound knowledge of student complications and suitable change strategies for resolving them
- Skilled in assessing behavioral health and monitoring progress data to drive critical conversations and planning
- Ability to connect with school and/or community-based programming to offer fundamental social service or behavioral health services for children and families
- Cultural competency and ability to navigate and promote sensitivity and empathy
- Strong analytical, time management, organizational and interpersonal skills
- Excellent communication skills with experience and training in conflict resolution, mediation techniques, and de-escalation techniques
- Ability to effectively collaborate with a multi-disciplinary team
- Ability to coordinate and directly respond to crisis intervention in the classroom, necessitating in-the-moment clinical assessment, problem-solving, decision-making, and leadership to execute a plan
- Conduct parent and staff trainings
- Demonstrate positive working relationship with students, school staff, parents and other professionals
- Establish workload priorities and meet guidelines
- Communicate effectively, orally, and in writing
- Plan and organize workload
- Work independently with little direction.



- Maintain professional competence through in-service education activities

COMPUTER SKILLS

Proficiency in MS Office Suite (e.g., Outlook, Word, Excel and PowerPoint) and Google Drive.

CONDITIONS

Employees in this position must have the ability to: stand, walk, and bend over, reach overhead, grasp, push, pull and move objects.

Experiences frequent interruptions; required to work with, and diffuse, if appropriate, difficult and sensitive situations and/or people.